



## Trustees' Annual Report for the period

	Period start date			Period end date		
	01	04	2019	31	03	2020
<b>From</b>				<b>To</b>		

### Section A Reference and administration details

**Charity name** SMITHSON RECREATION GROUND

**Other names charity is known by**

**Registered charity number (if any)** 264311

**Charity's principal address** NORTH HERTFORDSHIRE DISTRICT COUNCIL

COUNCIL OFFICES, GERON ROAD

LETCHWORTH GARDEN CITY, HERTS

**Postcode**

**SG6 1JF**

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	North Hertfordshire District Council	Corporate Body (represented by Sub Committee consisting of the trustees named below)		
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
Councillor Bernard Lovewell	01/04/19 – 20/05/19
Councillor Julian Cunningham	01/04/19 – 20/05/19
Councillor Michael Weeks	01/04/19 – 20/05/19
Councillor Judi Billing	21/05/19 – 31/03/20
Councillor Elizabeth Dennis-Harburg	21/05/19 – 31/03/20
Councillor Steve Jarvis	21/05/19 – 31/03/20

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	CONVEYANCE DATED 05 MAY 1926 AS AMENDED BY SCHEME DATED 19 DEC 2016
How the charity is constituted <small>(eg. trust, association, company)</small>	TRUST
Trustee selection methods <small>(eg. appointed by, elected by)</small>	THE COUNCIL AS A CORPORATE BODY IS THE TRUSTEE, COUNCILLORS SIT AS TRUSTEES AND ARE ELECTED BY THE ELECTORS OF NORTH HERTFORDSHIRE

#### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>
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## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

A recreation ground for the parish of Hitchin, for the benefit of members of the public.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Sub-Committee Members acting on behalf of the Trustee ensure that through the management of the recreation ground its objectives are met in the use of the charity's land for the provision of as much community benefit as may be possible.

This is achieved by making available unrestricted use of the recreation ground to all members of the community, regardless of gender, sexual orientation, race, age, religious belief or disability for a range of purposes.

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The site owned by this charity had been maintained open and accessible for public use during the course of this year. Maintenance work undertaken on site had included grass cutting, litter collection and weed control.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Trust's reserves total **£25k** at 31 March 2020. The reserves consist totally of restricted funds. These funds represent the equipment assets of the trust.

The Trust has no unrestricted funds as at 31 March 2020 that can be expendable at the discretion of trustees in furtherance of the charity's objectives. The Trust does not generate any income and as a result

North Hertfordshire District Council provides a contribution to the Trust and unrestricted funds are maintained at a zero balance over time. If the financial situation was to change and the Trust's level of income significantly increased the Trust would need to adopt a policy on an appropriate level of reserves

**Details of any funds materially in deficit**

No funds are materially in deficit.

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trust receives a contribution from North Hertfordshire District Council to cover the costs incurred.

**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		